

Peru State College Safety Committee Meeting

February 19, 2016

0900 - 1000

Campus Services Room 215

I. Call to Order by Tim Robertson, Security Supervisor

II. Roll Call

In attendance: Tim Robertson, Brent Melvin, Laura Wittmann, Marie Meland, Treyten Nelson, and Adau Ayaj

Not Present: Darrin Reeves, Deb Morris

III. Old Business

1. Sidewalks
 - Several sidewalks in need of repair
 - i. Under review for repair next budget year
2. Handrails at front entrance to Administration building
 - Campus services is looking at replacing front steps before handrails can be installed.
3. Crosswalks and pedestrian signs
 - Requesting signs on Hoyt street and 5th street marking the crosswalks
4. Signs identifying buildings and parking lots
 - Requesting better identification for guest when on campus
 - i. Suggested map stands in parking lots
 - ii. Suggested a QR on the parking signs to download campus map to a smart phone
5. Old Elementary School needs signs and barricades to not enter the parking lot (erosion)
 - Construction cones are up in the eroded area
6. Fire/Tornado plans
 - Evacuation routs and tornado shelters not posted in every building
 - i. Marketing is working on making updated evacuation and tornado shelter maps for each building
 - ii. Plan to have up first week in March
7. Student Center Ceiling Tiles need replaced
8. AWAC Bridge
 - Metal strip sticking up at sidewalk – tripping hazard
 - i. Bridge has been removed

9. Send out information to all students, faculty, and staff on how to report maintenance and emergency issues
 - Contacting Campus Service to draft an E-mail with instructions and links to the work-order forms and numbers to call
10. Mental Health First Aid
 - Will be offered on campus
 - i. Marie Meland and Tim Robertson talked about the class
 1. More information will be made available when a date is set for the class

IV New Business

1. Fire exit door on CATS alarm not working
 - a. Advised to put in a work order
 - i. Will follow up with Campus Services
2. Complex needs more lighting on courtyard and South sidewalks
3. Fire Drills
 - a. Will be conducting fire drills in next few weeks

V. Next Meeting – March 18, 2016 at 9AM