

Peru State College Safety Committee Meeting

January 22, 2016

0900 - 1000

Campus Services Room 215

I. Call to Order by Tim Robertson, Security Supervisor

II. Roll Call

In attendance: Tim Robertson, Brent Melvin, Darrin Reeves, Deb Morris, Laura Wittmann, Lauren Stewart, Marie Meland, Treyten Nelson, and Adau Ayaj

Not Present: Dan Boden, Hal Eltiste, and Ryann Cooperbarton

III. Old Business

1. Sidewalks
 - Several sidewalks in need of repair
 - i. Darrin said that sidewalk repair has been discussed and is in next year's budget
2. Handrails at front entrance to Administration building
 - Darrin reports that campus services is looking at replacing front steps before handrails can be installed.
3. AWAC bridge to upper entrance is slippery and ice forms their quickly
 - No issues during last snow storm – Ice Melt applied by Campus Services Staff
4. New sidewalks can't use ice melt on for one year. Need to find a product for this winter.
 - Campus Services is looking into products that can be used on the new sidewalks
 - i. No items have been made available
 - ii. Maintenance is monitoring and keeping snow removed.
5. Crosswalks and pedestrian signs
 - Requesting signs on Hoyt street and 5th street marking the crosswalks
 - i. Will repaint crosswalks in spring and review for additional signs
6. Signs identifying buildings and parking lots
 - Requesting better identification for guest when on campus
 - i. Suggested map stands in parking lots
 - ii. Suggested a QR on the parking signs to download campus map to a smart phone
7. Old Elementary School needs signs and barricades to not enter the parking lot (erosion)
 - No Recommendations made

8. Fire/Tornado plans
 - Evacuation routs and tornado shelters not posted in every building
 - i. Marketing is working on making updated evacuation and tornado shelter maps for each building
9. Tornado Plans
 - Where does Oak Hill and the Oak Bowl evacuate to
 - i. Suggested for Oak Bowl to Hallway of Delzell and AWAC
 - ii. Oak Hill will move to an interior room or bathroom and shelter in place
 1. Will post general home tornado plan in each apartment

IV New Business

1. Lights out
 - Delzell 3rd floor
 - Hoyt handicap Entrance
 - i. Darrin reported that work orders need to be submitted and maintenance will get them fixed
2. Outside Lights out at Hoyt by handicap entrance
 - Darrin reported they are fixed
3. Student Center Ceiling Tiles need replaced
4. AWAC Bridge
 - Metal strip sticking up at sidewalk – tripping hazard
 - i. Contractors will start the bridge replacement project on Monday 1/25/2016 and will be removing the bridge at that time.
5. Send out information to all students, faculty, and staff on how to report maintenance and emergency issues
 - Contacting Campus Service to draft an E-mail with instructions and links to the work-order forms and numbers to call
6. Run a report on who has access to resident halls after the start of each semester to make sure that students who have moved out no longer have access.
 - Security and Resident Life will work together to make sure the access to resident halls is accurate
7. Slippery Stairs
 - Stairs in-front of many buildings are slippery – Sidewalks get a good amount of ice melt but not the stairs
 - i. Stairs tend to ice up faster
 - ii. Advised to report slippery areas to campus services

8. Mental Health First Aid

- Will be offered on campus
 - i. Marie Meland and Tim Robertson talked about the class
 - 1. More information will be made available when a date is set for the class

V. Next Meeting – February 19, 2016 at 9AM