

## **Peru State College Safety Committee Meeting**

September 12, 2019

0830 - 0930

Cats Conference Room

- I. Call to Order by Tim Robertson, Security Supervisor
- II. Roll Call:
  - Present:
    - Chairman: Tim Robertson, Security Supervisor
    - Facilities: Darrin Reeves
    - Professional Staff: Amy Oestmann
    - Faculty Representative: Danny Hayes
    - Support Staff Representative: David Dowdy
    - Student Senate Representative: Dannielle Barkhurst
    - Athletics Representative: Brent Melvin
    - Disability Services: Tracy Davis
    - NAPE Representative: Amanda Cole
- III. Security Report – Tim Robertson
  - Three Accidents – Students
  - One Vehicle Accident – Facilities lawn mower hit parked vehicle
  - Security has completed Fire Drills in all Residence Halls and three academic buildings on campus
    - Morgan Hall – Evacuated and cleared by Security Staff 10 minutes
    - Clayburn/Mathews – Evacuated and cleared by Security Staff 12 minutes
    - Davidson/Palmer – Evacuated and cleared by Security Staff 11 minutes
    - Nicholas/Pate – Evacuated and cleared by Security Staff 9 minutes
    - Delzell Hall – Evacuated and cleared by Security Staff 15 minutes
    - Hoyt Science Building – Evacuation Completed 4 minutes
    - Jindra Fine Arts Building – Evacuation Completed 2 minutes
    - AWAC – Evacuation of all students completed 4 minutes
      - Did not get full evacuation of building by Athletic Staff
- IV. Facility Services update on campus maintenance and building projects – Darrin Reeves
  - Electrical work continuing at Complex – May have some power outage in October
  - Haco has been on campus repairing and adding lights (See below in lighting)
  - Almost completed with fieldhouse project
- V. Student Senate Report – Dannielle Barkhurst
  - Student Senate is getting ready for Homecoming
  - Working on smoking policy
- VI. Improvement recommendations
  - None
- VII. Lighting recommendations
  - Old Recommendations
    - Hoyt Street

- Light pole has been replaced in Lot H Upper (Delzell Lot) which has provided needed lighting on the Hoyt Street and the parking lot
- Steps from Hoyt Street to Hoyt Science
  - Facilities is aware of the issue but no plan is in place at this time
- Lights behind administration and in front of Campus Services/PAC are not working
  - PAC lights are now working
  - Adding an additional light to Campus Services Building to provide lighting in the parking area
  - Haco needs to repair a line for the lights from PAC to Delzell
- New Recommendations
  - None

VIII. Personal Safety Recommendations

- Danny Hayes would like for it to be made mandatory for all staff and students to take FEMA IS907 “Active Shooter. What can you do?”

IX. Safety Concerns

- None

X. Safety Activities on Campus:

- Danny Hayes class will be conducting the following drills as part of class projects
  - October 9<sup>th</sup> – Tornado Drill
  - October 16<sup>th</sup> – Fire Drill
  - October 16<sup>th</sup> – Aggressive Student

XI. Next Meeting schedule:

- Meeting for Fall 2019 are scheduled for the First Thursday of each month at 8:30 AM
  - October 3, 2019
  - November 7, 2019
  - December 5, 2019

XII. Parking Ticket Appeals Committee meets after the Safety Committee

- 14 Appeals were submitted for reviewed by the committee
  - No Action Duplicate Appeal - 1
  - Changed to Warning – 4
  - Changed charge from no valid permit to failure to display permit – 2
  - Upheld violation – 7