

## **Peru State College Safety Committee Meeting**

October 9, 2018

0830 - 0930

Campus Services Break Room

### **I. Call to Order by Tim Robertson, Security Supervisor**

### **II. Roll Call**

- Present: Tim Robertson, Anthony Deabreu Fernandes, Dana Cummins, Darrin Reeves, Hope Kieler, Stephanie Pfeifer, Sarah Eickhoff, Daniel Hayes, & Brent Melvin
- Not Present: Amy Oestmann,

### **III. Security Report – Tim Robertson**

- Two falls reported on Cats steps – recommend that during wet weather a wet floor sign is put out in all buildings
- Fire Drills completed at Morgan and Delzell Halls last week
  - Morgan Evacuation time 4min.
  - Delzell Evacuation time 6min.
- Counselor Jamie Eberly is holding training – QPR Question, Persuade, Refer Suicide Prevention on October 19 from 1 – 3 as of last Friday she had 10 open spots
- Annual Security Report has been sent to all Faculty, Staff, and Students and is posted on the Security Page.
  - It has a lot of good information on our personal safety efforts on campus
- I will be attending CLERY training in November and NIMS 300 training in December

### **IV. Facility Services update on campus maintenance and building projects – Darrin Reeves**

- New handrails have been installed at the Complex
- New steps have been completed at the Complex and Jindra
  - May need to close during icy weather this year as no salt can be used on them.
  - Maintenance will apply gravel and sand
- Getting bids for lighting project at the Complex and in front of TJ Majors

### **V. Improvement recommendations (continued)**

- Signs on Hoyt street and 5<sup>th</sup> street marking the crosswalks
  - Signs have arrived Maintenance will install once construction complete
- Signs identifying buildings and parking lots

Next Meeting – November 13, 2018 at 0830 in the Campus Services breakroom.

- New building signs are approved and will be installed soon on each campus building

- Hoyt street handicap entrance ramp needs to be wider
  - No plans at this time
- No new improvement recommendations were made by the committee

#### VI. Lighting recommendations (continued)

- Complex on courtyard and South sidewalks
  - Waiting on Bids
- Park Ave Parking lot in back of lot
  - OPDD was out and looking at changing the light bulbs to a brighter light
- Hoyt Street
  - OPDD was out and looking at changing the light bulbs to a brighter light

#### VII. Persona Safety Recommendations

- Emergency Drills
  - Danny Hays reports – His Emergency Preparedness Class will be conducting two drills in TJ Majors
    - Cardiac Arrest
    - Tornado Drill
    - The class will also teach FEMA Active Shooter course to the class
- Emergency Panic Buttons
  - Emergency buttons have arrived for test in several offices on campus
    - Will be distributed soon. Working on procedures with VPMSA
- New Personal Safety Recommendations
  - Blue Lights
    - Recommended that we look into getting blue light call stations around campus. Especially out at the Complex and on the walkway from the Complex
  - Defensive Tactics
    - Would like to see a self defense similar be offered to all students, faculty, and staff

#### VIII. Safety Concerns

- Parking during blood drive
  - They are parking their vehicles in the fire lane behind the Student Center
- CATS after hours
  - Several students are staying in Cats after tutoring is over
    - Recommend that security do a walkthrough and make everyone leave by 10pm

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