

Peru State College Safety Committee Meeting

November 13, 2018

0830 - 0930

Campus Services Break Room

- I. Call to Order by Tim Robertson, Security Supervisor
- II. Roll Call
 - Present: Chairman Security Dept Representative Tim Robertson, Facility Representative Jacob Bents, Custodial Representative Dana Cummins, Residence Life Representative Amy Oestmann, Student Senate Representative Justin Carmona
 - Not Present: Anthony Deabreu Fernandes Student Senate, Darrin Reeves Facilities, Hope Kieler Support Staff, Daniel Hayes Faculty, Brent Melvin Athletics, Sarah Eickhoff Support Staff, and Stephanie Pfeifer Professional Staff.
- III. Security Report – Tim Robertson
 - Vehicle Accident – State Vehicle backed into a student vehicle – No injuries
 - Fire Drills completed at Complex
 - Clayburn/Mathews – 4 min evacuation
 - Davidson/Palmer – 5 min evacuation
 - Nicholas/Pate – 7 min evacuation
 - Crimes are still down for the semester – Nothing major to report
 - I attended Clery Training – learned a lot concerning safety and crime reporting requirements as outlined by Dept of Education
 - Will be implementing fire drills in Academic Buildings and Administration building in Spring Semester – More information on Safety Committees assistance with the drills in upcoming meetings
- IV. Facility Services update on campus maintenance and building projects – Jacob Bents
 - Ready for winter weather
 - Delzell sidewalks can have ice melt placed on
 - New Concrete will have sand placed on
 - Jindra Steps
 - Complex Steps to parking lot
 - Theatre entrance area
 - Complex parking lot
 - May need to block off and close the steps and areas with new concrete if too slippery

Next Meeting – December 4, 2018 at 0830 in the Campus Services breakroom.

V. Student Senate Report – Justin Carmona

- Discussing adding cameras around campus. Waiting on information from Security Supervisor.
 - Security is currently getting bids for cameras in the student center
- Concerns about mud around Delzell from the theatre project – Sidewalks and Steps to Hoyt are slippery between the theatre and Delzell
- Requesting handrails on the Hoyt Street sidewalk from Delzell to Hoyt Science

VI. Improvement recommendations (continued)

- Signs on Hoyt street and 5th street marking the crosswalks
 - Signs have arrived Maintenance will install once construction complete
- Hoyt street handicap entrance ramp needs to be wider
 - No plans at this time
- Justin Carmona – Requested from the Student Senate to install handrails from Delzell to Hoyt Science Building very steep sidewalk

VII. Lighting recommendations (continued)

- Complex on courtyard and South sidewalks
 - Contract signed waiting for work to begin
- Park Ave Parking lot in back of lot
 - OPDD was out and looking at changing the light bulbs to a brighter light
- Hoyt Street
 - OPDD was out and looking at changing the light bulbs to a brighter light
- New Lighting Recommendations:
 - Security received a report very dark from PIT parking to library several lights out.
 - A work order has been placed for the four lights out
 - Steps from Hoyt Street to Hoyt Science are out
 - A work order will be submitted

VIII. Personal Safety Recommendations

- Emergency Drills
 - Security plans to conduct two Winter Weather drills in December
 - Residence Life Staff
 - Emergency Management Team
- Emergency Panic Buttons
 - Emergency buttons have arrived for test in several offices on campus
 - Finalizing procedures with VPMSA

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- New Personal Safety Recommendations
 - Amy Oestmann recommends that Residence Life offices get solid wood doors instead of the glass doors
 - Recommend that an AED be purchased for the Theatre
 - Justin will take to the next Student Senate Meeting

IX. Safety Concerns

- No safety concerns reported