

Peru State College Safety Committee Meeting

January 15, 2019

0830 - 0930

Cats Conference Room

- I. Call to Order by Tim Robertson, Security Supervisor
- II. Roll Call
 - Present:
 - Chairman: Tim Robertson, Security Supervisor
 - Facilities: Darrin Reeves
 - Athletics: Brent Melvin
 - Faculty: Daniel Hayes
 - Professional Staff: Amy Oestmann
 - Support Staff: Dana Cummins & Sarah Eickhoff
 - NAPE Representative:
 - Not Present:
 - Student Senate Representative
- III. Security Report – Tim Robertson
 - Winter Weather update:
 - Maintenance has been working to get areas cleared
 - Cameras:
 - I am working with the student senate on additional security cameras on campus.
 - Finalizing plan with new vendor
 - New software and additional cameras will help improve our coverage of key areas on campus
 - Crimes for fall semester were down
 - Some thefts reported late December
 - Currently requested CLERY CSAs to provide data on any crimes reported to them.
 - Fire Drills
 - Finalizing fire drill plans.
 - Will implement in February or March (weather permitting)
 - See attached fire check drill check sheet
 - Meeting Change Time
 - Requesting that everyone review there calendars and see if there would be a better time to meet

Next Meeting – February 19, 2018 at 0830 in CATS Conference Room.

- IV. Facility Services update on campus maintenance and building projects – Darrin Reeves
- Winter Weather
 - Crews have been out to remove snow and ice. Will be a long process due to the amount of snow and rain we got. Use caution
 - Theatre Project
 - Theatre project is being finalized building is being used but the contractor is still working on the punch list and grounds.
 - Lighting Project
 - New outside lights installed at the Complex and in front of TJ Majors

- V. Student Senate Report –
- No representative present

- VI. Improvement recommendations (continued)
- Signs on Hoyt street and 5th street marking the crosswalks
 - Signs will be installed weather permitting
 - Handrails from Delzell to Hoyt Science Building
 - No plans at this time

- VII. Lighting recommendations (continued)
- Complex on courtyard and South sidewalks
 - Lighting Completed
 - Park Ave Parking lot in back of lot
 - OPPD unable to help with lighting
 - Looking at getting brighter bulbs
 - Hoyt Street
 - Will be replacing pole in Delzell Lot
 - Between Library and Administration:
 - Several of the lights have been repaired
 - HACO Electric will need to complete repairs on bullet lights
 - Steps from Hoyt Street to Hoyt Science are out
 - A work order will be submitted

- VIII. Personal Safety Recommendations
- Emergency Panic Buttons
 - Emergency buttons have arrived for test in several offices on campus
 - Finalizing procedures with VPMSA
 - Doors
 - Amy Oestmann recommends that Resident Life offices get solid wood doors instead of the glass doors

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- No action taken will bring to VPEMSA
- Emergency Drills
 - Danny Hayes reports his class has conducted emergency drills in class
 - Danny Provided the final reports on the Medical Emergency Drill and Tornado Drill conducted by his class
 - Discussion on ways to improve campus understanding of emergencies based on outcomes of these drills
 - Safety Committee will review and provide recommendations on communication and training for the campus community
 - More Drills are recommended

IX. Safety Concerns

- No new concerns