

Peru State College Safety Committee Meeting

February 19, 2019

0830 - 0930

Cats Conference Room

I. Call to Order by April Ascheman, Security Officer

II. Roll Call

- Present:
 - Chairman: Tim Robertson, Security Supervisor
 - Facilities: Darrin Reeves
 - Faculty: Daniel Hayes
 - Professional Staff: Stephanie Pfeifer
 - Support Staff: Sarah Eickhoff, April Ascheman
 - NAPE Representative: David Dowdy, Amanda Cole
- Not Present:
 - Student Senate Representative
 - Athletics representative

III. Security Report – Tim Robertson

- Winter Weather update:
 - Maintenance has been working to get areas cleared
 - Several Slips and falls
 - One injury reported
 - Two Vehicle Accidents
 - No injuries
 - One causing property damage to School Property
- Fire Drills
 - Finalizing fire drill plans.
 - Will implement in February or March (weather permitting)

IV. Facility Services update on campus maintenance and building projects – Darrin Reeves

- Winter Weather
 - Facilities is trying to keep up with the snow conditions.
 - Significantly more snow fall this year
- Lighting Project
 - OPPD is changing street lights in Peru to LED will then work on lights on campus.
- City of Peru will be redoing the road to Delzell

V. Student Senate Report –

- No representative present

Next Meeting – March 19, 2018 at 0830 in CATS Conference Room.

VI. Improvement recommendations (continued)

- Signs on Hoyt street and 5th street marking the crosswalks

- Signs will be installed weather permitting

VII. Lighting recommendations (continued)

- Park Ave Parking lot in back of lot
 - OPDD unable to help with lighting.
 - Looking at getting brighter bulbs
- Hoyt Street
 - Will be replacing pole in Delzell Lot
- Between Library and Administration:
 - Several of the lights have been repaired
 - HACO Electric will need to complete repairs on bullet lights
- Steps from Hoyt Street to Hoyt Science are out

VIII. Personal Safety Recommendations

- Emergency Panic Buttons
 - Emergency buttons have arrived for test in several offices on campus
 - Finalizing procedures with VPMSA
- Doors
 - Amy Oestman recommends that Resident Life offices get solid wood doors instead of the glass doors
 - No action taken will bring to VPMSA
 - Amanda Cole
 - Asked about status of new doors on Admissions and Business office
 - Will check on status with facilities
- Emergency Drills
 - Danny Hayes
 - Request more drills be performed not just in TJ Majors
 - Security plans to complete fire drills when weather improves
 - Request that all faculty take FEMA training and do Emergency Training in there classes on first day of class
 - Security sends out a FYI guide for faculty to present to students on the first day of class.
 - Security Supervisor Tim Robertson did conduct Active Threat Training with all employees including Faculty in Fall 2018. This training did utilize standard practices as outlined by Homeland Security and FEMA.

IX. Safety Concerns

- Stephanie Pfeifer
 - Reported ADA concerns – Deaf Students in upcoming year

Next Meeting – March 19, 2018 at 0830 in CATS Conference Room.