

## **Peru State College Safety Committee Meeting**

December 11, 2015

0900 - 1000

Campus Services Room 215

I. Call to Order by Tim Robertson, Security Supervisor

II. Roll Call

In attendance: Tim Robertson, Brent Melvin, Darrin Reeves, Laura Wittmann, Lauren Stewart, Marie Meland

Not Present: Dan Boden, Deb Morris, Hal Eltiste, Ryann Cooperbarton, Treyten Nelson

III. Old Business

1. AWAC and Pit Lot need more lighting
  - Darrin reported the lights on the library are fixed
  - Area is well eliminated now
2. Uneven bricks by Hoyt and Jindra
  - Campus Service has added to budget for next year
3. Old Elementary School needs signs and barricades to not enter the parking lot (erosion)
4. Fire Evacuation
  - How do you get a person out of a building during a fire with mobility issues
    - i. Will be adding to the emergency building plans
  - Who will help the Day Care evacuate
    - i. Will be addressed in the emergency evacuation plans for TJ Majors
  - Evacuation routes not posted in every building
    - i. Working with campus services to get building diagrams from architects
5. Tornado Plans
  - Where does Oak Hill and the Oak Bowl evacuate to
    - i. Suggested for Oak Bowl to Hallway of Delzell and AWAC
    - ii. Oak Hill will move to an interior room or bathroom and shelter in place
      1. Will post general home tornado plan in each apartment
  - Tornado Shelter locations need posted in every building
    - i. Working with campus services to get building diagrams from architects
6. Students need educated on importance of evacuation when fire alarms sound
  - Many students in residence halls ignore fire alarms
  - Need fire drills and training for students and staff
    - i. Will be conducting more fire drills

- ii. Will be sending information on evacuation and fire safety to RAs to address at their meetings
- 7. Dark crossing at AWAC
  - Flashing light will be installed as part of the construction plan
  - Lighting is being installed
- 8. Day Care doors need to be locked
  - Daycare installed new doorbell so doors could be locked
    - i. Doors are now locked at the Daycare

#### IV New Business

- 1. Sidewalks
  - Several sidewalks in need of repair
    - i. Darrin said that sidewalk repair has been discussed and is in next year's budget
- 2. Handrails at front entrance to Administration building
  - Darrin reports that campus services is looking at replacing front steps before handrails can be installed.
- 3. AWAC bridge to upper entrance is slippery and ice forms their quickly
  - Will have ice melt available and will have campus service staff place ice melt on the bridge first.
- 4. New sidewalks can't use ice melt on for one year. Need to find a product for this winter.
  - Campus Services is looking into products that can be used on the new sidewalks
- 5. Crosswalks and pedestrian signs
  - Requesting signs on Hoyt street and 5<sup>th</sup> street marking the crosswalks
- 6. Signs identifying buildings and parking lots
  - Requesting better identification for guest when on campus
    - i. Suggested map stands in parking lots

#### V. Next Meeting – January 15, 2015 at 9AM