

## **Peru State College Safety Committee Meeting**

October 26, 2016

0900 - 1000

CATS Conference Room

I. Call to Order by Tim Robertson, Security Supervisor

II. Roll Call

In attendance: Tim Robertson, Marie Meland, Darrin Reeves, Danna Cummins, Brent Melvin, Treyten Nelson, and Even Davies

Not Present: Hope Kieler

III. Old Business

1. Old Elementary School needs signs and barricades to not enter the parking lot (erosion)
  - Barricade is up on paved entrance.
  - Gravel entrance repaired for temporary use
2. Fire exit door on CATS alarm not working
  - Will follow up with Campus Services
    - i. Fixed is working now
3. Fire Drills
  - Completed Four fire drills in 2015 – 2016 school year
  - Will be adding more drills in 2016 – 2017 school year
4. Morgan Parking lot potholes
  - Has been filled in temporary fix
5. Improvement recommendations
  - Signs on Hoyt street and 5<sup>th</sup> street marking the crosswalks
    - i. Will check on when Delzell Project is completed
  - Signs identifying buildings and parking lots
    - i. Discussion of new building signs is underway
  - Complex needs more lighting on courtyard and South sidewalks
  - Park Ave Parking lot needs more lighting in back of lot
  - Hoyt Street is dark and needs more lighting

#### IV New Business

1. E2Campus – How do we get the word out for people to sign up
  - What are other ways to communicate in an emergency to the school population
2. Davidson North door wont lock
  - Maintenance unable to repair
  - Service tech contacted from Stanley Security
3. Hoyt street handicap entrance to Hoyt Science building not functioning
  - Parts have been ordered to replace the handicap automatic door
4. Washout at new sidewalk at AWAC and steps at Cats Building
  - Maintenance will check on
5. Need to plan lockdown drills and training for all students and faculty
6. Daycare fire and tornado drills

V. Next Meeting – November 16, 2016 at 0900 in the Cats Conference room