

Job Interview Participant Information

This contest is designed to allow students the opportunity to write a letter of application, prepare a resume, and experience a simulated interview with a professional interviewer. The resume must reflect current status in high school and current status of work experience. Three references with complete addresses are required.

Participation

- Schools may enter one participants in job interview, two if there are sufficient interview time slots available.
- Students participating in Job Interview may select only one other contest event.

Material Submission Deadline

The letter of application and resume must be received by the contest director, Lisa Parriott, **one week prior to the event date**.

Faculty may email attachments to Lisa Parriott at LParriott@peru.edu (PDF format recommended) or mail to: Lisa Parriott, Director, High School Business Contest, Peru State College, P.O. Box 10, Peru, NE 68421. Paper quality is not a factor in the event scores.

Each Participant will prepare a letter applying for one of the following positions at West Corporation.

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|----|---------------------|----|-------------------------|
| a. | Account Services | m. | Administrative Services |
| b. | Client Services | n. | Custodial |
| c. | Facilities | o. | Finance |
| d. | Legal | p. | Sales & Marketing |
| e. | Internships | q. | Production |
| f. | Security | r. | Technical |
| g. | Accounting | s. | Clerical |
| h. | Communications | t. | Executive |
| i. | Facility Management | u. | Human Resources |
| j. | Loan Processing | v. | Operations |
| k. | Payroll | w. | Purchasing |
| l. | Strategic | x. | Training |

Students may address applications to the West company human resources office or to the Business Contest Director.

Online Ad

West Corporation has exciting openings for individuals who can provide great customer service on behalf of the nation's leading companies. If you'd enjoy a flexible schedule, unlimited income potential and a fun, friendly work environment, we have the ideal opportunity for you. A high school diploma (or GED) is required; additional college or technical school training is a plus. Six months – 1 year of customer service or sales work experience is preferred.

Interview

A formal interview lasting approximately 10 minutes will be conducted. The top interviewees will be re-interviewed by a panel of interviewers to determine rank.

Company Information

West connects people and ideas. We deliver on their potential. We improve the way we work and live. Enterprise technology, by definition, faces the constant challenges of complexity and obsolescence. At West, we are dedicated to delivering and improving upon new channels, new capabilities and new choices for how businesses and consumers collaborate, connect and transact. We operate at the scale and speed necessary to capitalize on the promise of emerging technologies and the advantages they will provide. It is our business to deliver reliable, scalable, productive communications and build smarter, more meaningful connections. We live it every day, from saving lives, to saving time and money. We can serve as an extension of your brand or expand your network. West is the backbone of a communications platform that is connecting the world, and has been from the beginning. We connect. We deliver. We are West.

The Omaha-based company is in the global communications and network infrastructure services business and you've almost definitely used its services—even if you didn't realize it. When you get an automated call letting you know your child's school is closed due to snow, more than likely the call is powered by West. Have you ever received a reminder email to pick up a prescription at the pharmacy? That was likely thanks to West, too. And in the unfortunate event you need to get ahold of the police or the fire department, you can count on West, which supports more than 70% of the 911 traffic in North America.

West Corporation is a global provider of communication and network infrastructure services. West helps its clients more effectively communicate, collaborate and connect with their audiences through a diverse portfolio of solutions that include unified communications services, safety services, interactive services such as automated notifications, telecom services and specialty agent services. For 30 years, West has provided reliable, high-quality, voice and data services. West has sales and operations in the United States, Canada, Europe, the Middle East, Asia Pacific and Latin America.

To learn more about West Corporation, visit their web site at <https://www.west.com>.