

Academic Staff Calendar 2021-2022**Fall 2021**

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| August | Thursday | 19 | New Faculty Orientation |
| August | Thursday-Friday | 19-20 | New Student Weekend |
| August | Friday | 20 | New Student Academic Convocation and COLL 101 Meetings 9:00am–10:30am |
| August | Friday | 20 | School Meetings 11:00am-12:00 noon |
| August | Friday | 20 | Academic Affairs Division Meeting 1:00pm-2:15pm (Performing Arts Center) |
| August | Monday | 23 | Regular Session (17 weeks), Term I (8 weeks) classes begin |
| August | Tuesday | 24 | Spring 2022 Student Teaching Application meetings |
| August | Wednesday | 25 | Spring 2022 Student Teaching Application meetings |
| August | Thursday | 26 | Spring 2022 Student Teaching Application meetings |
| August | Sunday | 29 | Last day to drop/add Regular Session (17 weeks) and Term I classes (8 weeks) |
| August | Monday | 30 | Faculty/Class Rosters reporting nonattendance due in by 12:00 noon |

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| September | Wednesday | 1 | Tenure/Promotion (HR confirms eligibility with VPAA and Deans; VPAA sends notifications in writing to faculty members and Dean) |
| September | Thursday | 2 | All College Meeting (Performing Arts Center – 11:00am) |
| September | Monday | 6 | Labor Day Holiday (no classes – offices closed) |
| September | Wednesday | 8 | Distinguished Speaker Series – Gordon Bellamy (Performing Arts Center – 7:00pm) |
| September | Wednesday | 8 | CAO Council Meeting (Chadron) |
| September | Thursday | 9 | Board of Trustees Meeting - Chadron |
| September | Friday | 10 | Fall 2021 Student Teacher Call Back #1 |
| September | Friday | 17 | Spring 2022 Student Teaching Applications due |
| September | Friday | 24 | Academic Affairs Division Meeting: 10:45am-12:00 noon |
| September | Friday | 24 | Last day to withdraw Term I (8 weeks) classes with a “W” |
| September | Monday | 27 | Teaching Excellence Award Nomination Forms due to VPAA |

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| October | Friday | 1 | Tenure/Promotion (Faculty candidate notifies RPTC Chair, Dean and VPAA of intentions to apply.) |
| October | Friday | 1 | Spring and Summer 2022 classes entered in PeopleSoft by Deans/office staff |
| October | Saturday | 2 | Spring and Summer 2022 classes available for viewing online |
| October | Monday | 4 | Teaching Excellence Award (Nominees notified of nomination) |
| October | Monday | 4 | Faculty can begin entering Spring and Summer 2022 book orders |
| October | Friday | 15 | Term I (8 weeks) classes end |
| October | Friday | 15 | Tenure/Promotion: VPAA and RPT Chair oversee training of RPT Committee |
| October | Friday | 15 | Spring and Summer 2022 book orders due |
| October | Monday | 18 | Grades entered in PeopleSoft by faculty by 12:00 noon for Term I classes |
| October | Friday | 22 | Fall 2021 Student Teacher Call Back #2 |
| October | Monday | 25 | Term II (8 weeks) classes begin |
| October | Tues-Thurs | 26-28 | Registration for Spring and Summer 2022 begins |
| October | Wednesday | 27 | Distinguished Speaker Series – Andrew Marantz (Performing Arts Center – 7:00pm) |
| October | Sunday | 31 | Last day to drop/add Term II classes (8 weeks) |

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| November | Monday | 1 | Faculty/Class Rosters reporting nonattendance due by 12:00 noon |
| November | Monday | 1 | Tenure/Promotion: LMS system is available for upload |
| November | Friday | 5 | Academic Affairs Division Meeting 10:45am-12:00 noon |
| November | Monday | 8 | Teaching Excellence Award – Nominees submit completed application to VPAA |
| November | Wednesday | 10 | CAO Council Meeting (Wayne) |
| November | Thursday | 11 | Board of Trustees Meeting - Wayne |
| November | Friday | 12 | Last day to withdraw from Regular Session (17 weeks) |
| November | Monday | 15 | Applications for May/August 2022 Graduation due (graduate and undergraduate) |
| November | Monday | 15 | Teaching Excellence Award – VPAA forwards applications to Campus Review Committees for review and recommendation |
| November | Wed-Fri | 24-26 | Fall Break (no classes – offices are closed Thursday and Friday only) |
| November | Friday | 26 | Last day to withdraw from Term II (8 weeks) classes with a “W” |
| November | Tuesday | 30 | Tenure/Promotion: RPT Chair and Dean offer help session to faculty preparing RPT materials |

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| December | Wednesday | 1 | PRIOR TO: Requests for leave of absence for following year due according to deadline established by VPAA |
| December | Wednesday | 1 | PRIOR TO: Applications for sabbaticals due according to deadline established by VPAA |
| December | Wednesday | 8 | Fall 2022 Student Teaching Application meetings |
| December | Thursday | 9 | Fall 2022 Student Teaching Application meetings |
| December | Friday | 10 | Spring 2022 Student Teaching Informational Meeting |
| December | Monday | 13 | Last academic/instructional day (no classes) |
| December | Tuesday-Friday | 14-17 | Final Exam Week |
| December | Wednesday | 15 | Faculty members are notified of their teaching assignments for the spring semester |
| December | Wednesday | 15 | Faculty members notified if assigned to teach online courses and distance learning courses, for the first time in the spring semester |
| December | Friday | 17 | Regular Session classes and Term II ends |
| December | Friday | 17 | December 2021 Graduation (formal ceremony May 2022) |
| December | Monday | 20 | Grades entered in PeopleSoft by faculty by 12:00 noon, includes Term II classes |
| December | Friday-Friday | 24-31 | Winter Break (offices closed from Friday, Dec. 24 – Friday, Dec. 31) |

Academic Staff Calendar 2021-2022

Spring 2022

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| January | Monday | 10 | Regular Session (17 weeks) and Term I (8 weeks) classes begin |
| January | Monday | 10 | CAO Council Meeting - Lincoln |
| January | Monday | 10 | Tenure/Promotion: Faculty Submit Supporting Materials to VPAA |
| January | Tuesday | 11 | Board of Trustees Meeting – Lincoln |
| January | Tuesday | 11 | Fall 2022 Student Teaching Application Meeting |
| January | Thursday | 13 | Fall 2022 Student Teaching Application Meeting |
| January | Sunday | 16 | Last day to drop/add Regular Session (17 weeks) and Term I classes (8 weeks) |
| January | Monday | 17 | Martin Luther King, Jr. Day (offices open – no classes) |
| January | Monday | 17 | Faculty/Class Rosters reporting nonattendance due by 12:00 noon |
| January | Monday | 17 | Teaching Excellence Award – Recommendation from Campus Review Committees forwarded to VPAA for review |
| January | Thursday | 20 | All College meeting (Performing Arts Center – 11:00am) |
| January | Friday | 21 | Academic Affairs Division Meeting: 10:45am-12:00 noon |
| January | Sunday | 30 | Faculty Professional Activities Record due to the Dean |
| January | Monday | 31 | Teaching Excellence Award – Recommendation of VPAA forwarded to President |
| February | Tuesday | 1 | Program Review Reports due to Vice Chancellor |
| February | Tuesday | 1 | Tenure/Promotion (Peer Reviewers submit recommendations to RPTC) |
| February | Tuesday | 1 | Tenure/Promotion (Dean recommendations submitted to VPAA) |
| February | Friday | 4 | Fall 2022 Student Teaching Applications Due |
| February | Friday | 4 | Mid-term – Term I classes (8 weeks) |
| February | Friday | 11 | Spring 2022 Student Teacher Call Back #1 |
| February | Friday | 11 | Last day to withdraw Term I (8 weeks) classes with a “W” |
| February | Monday | 14 | Teaching Excellence Award – 2022 Finalists forwarded by President to Vice Chancellor |
| February | Monday | 21 | Fall 2022 classes entered in PeopleSoft by Deans/office staff |
| February | Friday | 25 | Academic Affairs Division Meeting 10:45am-12:00 noon |
| February | Monday | 28 | Fall 2022 classes available for viewing online |
| February | Monday | 28 | Faculty can begin entering Fall 2022 book orders |
| March | Tuesday | 1 | Tenure/Promotion (RPTC forwards recommendation to VPAA) |
| March | Friday | 4 | Term I (8 weeks) classes end |
| March | Friday | 4 | Mid-term (17 weeks) Regular Session classes |
| March | Monday | 7 | Grades entered in PeopleSoft by faculty by 12:00 noon for Term I classes |
| March | Mon-Fri | 7-11 | Mid-term Break (no classes- - offices open) on campus |
| March | Monday | 14 | Term II (8 weeks) classes begin |
| March | Tuesday | 15 | Tenure/Promotion (VPAA and Dean forward recommendations to President) |
| March | Friday | 18 | Spring 2022 Student Teacher Call Back #2 |
| March | Friday | 18 | Fall 2022 book orders due |
| March | Sunday | 20 | Last day to drop/add Term II (8 weeks) classes |
| March | Monday | 21 | Faculty/Class Rosters reporting non-attendance due by 12 noon |
| March | Tues-Thurs | 22-24 | Registration for Fall Semester 2022 begins |
| March | Mon-Tues | 28-29 | ** HLC Visit ** |
| April | Friday | 1 | PRIOR TO: Evaluation procedures for faculty concluding with a conference of the Dean and each faculty member must be completed |
| April | Friday | 1 | Tenure/Promotion (President sends notification of approval/denial to recipients) |
| April | Friday | 1 | Deans' evaluation of faculty due in VPAA office |
| April | Friday | 1 | Last day to withdraw from Regular Session classes (17 weeks) with a “W” |
| April | Friday | 1 | Academic Affairs Division Meeting 10:45am–12:00 noon |
| April | Sun-Tues | 3-5 | HLC Annual Conference - General Program |
| April | Wednesday | 6 | Etiquette Dinner and Financial Planning |
| April | Friday | 8 | Mid-term – Term II classes (8 weeks) |
| April | Thursday | 14 | Research and Creativity Expo |
| April | Friday | 15 | Graduation applications for December 2022 due (graduate and undergraduate) |
| April | Friday | 15 | Tenure/Promotion (Written appeal submitted to President) |
| April | Friday | 15 | Last day to withdraw from Term II (8 weeks) classes with a “W” |
| April | Monday | 18 | Spring Break (no classes, offices open) |
| April | Wednesday | 20 | Teaching Excellence Award – NSCS award recipient selected by Academics & Personnel Committee |
| April | Wednesday | 20-21 | Board of Trustees Meeting – Peru; NSCS Teaching Excellence Award Winner Announced |
| April | Friday | 22 | Fall 2022 Student Teaching Informational Meeting |
| April | Saturday | 30 | Faculty members notified by email of the expected date of contract delivery to College email address |
| May | Sunday | 1 | PRIOR TO: Performance evaluations and conferences must be completed for NAPE and NSCPA employees |
| May | Sunday | 1 | Tenure/Promotion (RPT Committee Member selection for upcoming year/Chair selection) |
| May | Monday | 2 | Last academic/instructional day (no classes) |
| May | Tues-Fri | 3-6 | Final Exam Week on campus |
| May | Friday | 6 | Regular and Term II Sessions end |
| May | Saturday | 7 | Commencement (10:00am) |
| May | Saturday | 7 | Teaching Excellence Award – recipient recognized at Commencement |
| May | Monday | 9 | Grades entered in PeopleSoft by faculty by 12:00 noon, includes Term II classes |
| May | Tues-Wed | 17-18 | NSCS Academic Leadership Retreat (Peru) |
| May | Monday | 30 | Memorial Day holiday (offices closed) |

Summer 2022

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| June | Monday | 6 | Undergraduate and Graduate Summer Session begins |
| June | Sunday | 12 | Last day to add/drop Summer classes |
| June | Monday | 13 | Faculty/Class Rosters reporting non-attendance due in Records Office by 12 noon |
| June | Wednesday | 15 | CAO Council Meeting (Lincoln) |
| June | Thursday | 16 | Board of Trustees Meeting (Lincoln) |
| July | Monday | 4 | Independence Day Holiday (no classes - offices closed) |
| July | Friday | 8 | Last day to withdraw from Summer classes (8 week) classes with a "W" |
| July | Friday | 29 | Summer Session ends (Undergraduate and Graduate) |
| July | Friday | 29 | Summer Graduation date (formal ceremony in May) |
| August | Monday | 1 | Grades entered in PeopleSoft by faculty by 12:00 noon |